

Kelvin Valley & Falkirk LEADER LAG Meeting
Wednesday 23rd March 2016 at 1pm
Callendar House, Falkirk

Present:	Ian Howarth (Chair) Mike Ewart Ian Jarvis Liz Buchanan Pauline Barnaby Frances Tonner Mary Kennedy Robert Hunter Ellen Archibald Niall Campbell Jim O'Donnell	Falkirk Community CSGNT Friends of Kelvin Valley Visit Scotland Falkirk Community Trust East Dunbartonshire Council East Dunbartonshire Community Falkirk Community North Lanarkshire Council East Dunbartonshire Community New College Lanarkshire
Apologies:	Katie O'Donnell Jimmy Hyslop Karen Herbert Andrew Wilson	Scottish Waterways Trust SNH Falkirk & District CVS Falkirk Council
In Attendance:	Emma McMullen	KVF LEADER Programme Manager

Item	Subject	Actions
1	<p>Welcome and Apologies</p> <p>IH opened the meeting and welcomed everyone. Apologies were received from KO, JH, KH and AW. IH Thanked PB for organising the tour of Callendar House and arranging lunch.</p>	
2	<p>Previous Minutes and Matters Arising</p> <p>IH invited a page by page check of the Minutes from the last meeting. JO'D pointed out that his name should be added to the attendees list for the last LAG Meeting, as he was in attendance.</p> <p>The Minute was proposed by LB and seconded by PB</p>	
3	<p>LEADER Video Presentation</p> <p>EM played a promotional video that was presented during the Scottish LEADER Conference in Aviemore March 10th-12th.</p>	
4	<p>Vice Chair</p> <p>An amendment to the Constitution regarding the addition of</p>	

	<p>EM circulated the new KV&FL promotional materials to the LAG.</p> <p>KV&FL staff will be moving to the Falkirk Stadium Offices next week. They will now be under Falkirk Council's Growth and Investment Unit within Development Services.</p> <p>Local launch events are being organised in each of the KV&FL Local Authority areas. These will be informal drop-in sessions, which incorporate other local funding providers.</p> <p>Falkirk - Thurs April 21st at Forth Valley Sensory Centre, Falkirk from 4pm-7pm.</p> <p>EDC - Wed April 27th at Campsie Memorial Hall, Lennoxton from 4pm-7pm.</p> <p>NLC - Wed May 4th at the Old Library, Burngreen, Kilsyth from 3:30pm-6:30pm.</p> <p>Events will be promoted in local papers, social media, LEADER and Scottish Rural Network websites, Scottish Government LEADER newsletter and via the local authorities.</p> <p>Scottish Enterprise's Tourism Destination Development Fund was recently launched and specifically states that LEADER funding can be used as match.</p>	
8	<p>Budget</p> <p>An updated budget was circulated and incorporated no real changes. EM advised that this is a standing agenda item which will start to require discussion when projects are approved and claims submitted.</p>	
9	<p>Scottish Government Update & Scottish LEADER Conference</p> <p>IH, EM & EA all attended the LEADER Conference in Aviemore. It was reported that the workshops were interesting and it was a good opportunity for networking, but attendees felt the event could have been condensed.</p> <p>IH felt the Chair's meeting was very beneficial and a follow up meeting is to be organised with neighbouring Programme Chairs.</p>	IH
10	<p>Recruitment</p> <p>Filling the Development Officer post has taken longer than expected as there were no internal applicants. The post will now be advertised externally. Grading issues are being addressed with Falkirk Council.</p>	

	<p>Irene Watterson is back working for Forth Valley LEADER, but may be available to help KV&FL at a later date.</p> <p>Sue Wyllie will be helping EM out 1 day per week for the next 5-6 weeks.</p>	
11	<p>Upcoming Events</p> <p>Discussed previously during item no. 7 (Promotion)</p>	
12	<p>AOCB</p> <p>EM attended the West Lothian LEADER launch event and spoke to officers about possible cooperation projects. Discussions to continue.</p> <p>It was agreed that KV&FL are still open to receiving new LAG Members.</p> <p>NC asked if all rural areas within the KV&F LEADER area were covered in the LDS and discussions regarding the LAG area selection process followed.</p> <p>NC highlighted new information from Scottish Government regarding rural schools. NC requested that the LAG vote to allow rural schools to be eligible to apply for LEADER funding. Discussions followed and it was the LAG's opinion that this was a discussion for Scottish Government and not a decision the LAG can make on its own without direct instructions from Scottish Government. EM will follow up on this.</p> <p>PB announced that this would be her last LAG meeting, as she is leaving Falkirk Community Trust. Her replacement is still TBC. The LAG thanked her for her service and wished her well in her new role.</p>	<p>EM</p> <p>EM</p>
13	<p>DONM</p> <p>Wed 11th May 2016 at 1pm, New College Lanarkshire, Cumbernauld (Room TBC).</p>	