

Kelvin Valley & Falkirk LEADER LAG: 1st Annual General Meeting
Wednesday, 10.00am @ New College Lanarkshire: Cumbernauld Campus

Present:	Ian Howarth (Chair) Robert Hunter Mike Ewart Paul Carter Karen Herbert Jim O'Donnell Lesley McArthur Ellen Archibald	Falkirk Community Falkirk Community CSGNT Kilsyth & Villages Community Forum Falkirk & District CVS New College Lanarkshire Falkirk Council North Lanarkshire Council
Apologies:	Frances Toner Frank Beattie Anne-Michelle Ketteridge David Tollick Katie O'Donnell Jimmy Hyslop Ian Jarvis	East Dunbartonshire Council Scottish Enterprise FVL LEADER Falkirk Council Scottish Waterways Trust SNH Friends of Kelvin Valley
In Attendance:	Liz Buchanan Emma McMullen	Visit Scotland KVF Development Officer

Item No.	Subject	Action By
1	Welcome Ian Howarth (Chair) welcomed all to meeting including Lesley McArthur from Falkirk Council.	
2	Apologies The Chair informed the meeting of all apologies received and listed above.	
3	Annual Report on Work of LAG - Chairperson The Chair reported on the significant amount of progress made by the LAG over the previous 12 months. Key highlights included the: <ul style="list-style-type: none"> • Public Consultation; • Falkirk Council's agreement to become accountable body; • Local Development Strategy (LDS) & Business Plan development; • Launch of Kelvin Valley & Falkirk LEADER website; • Appointment of Visit Scotland as advisor to the LAG; • Indicative award of £2,824,399 received; • LEADER areas awarded additional funding to allocate funds for farm diversification and rural enterprise; • LAG sub-groups formed to progress programme development for farm diversification and rural enterprise; and 	

- Decision taken to have employability as a key cross-cutting theme to reflect the importance of job creation and economic outcomes and local priorities' of addressing long-term unemployment with the Kelvin Valley and Falkirk LEADER area.

The Chair offered thanks to:

- David Tollick, David Greer and Frances Tonner for their considerable contribution to the development of the programme and their work in putting together the LDS and Business Plan;
- Anne-Michelle Ketteridge and Emma McMullen from Forth Valley & Lomond LEADER for recent development support;
- LAG members for their participation in LAG meeting discussions, sub-groups and in promoting the LEADER programme.

Plans and Next Steps which are included as agenda items for the next quarterly LAG meeting to follow the AGM:

- Appointment of new LAG members;
- Community launch event: end October 2015;
- Extension of support contract with FVL LEADER;
- Recruitment of programme staff;
- Training for LAG members; and
- Determining operation details for the new programme.

Robert Hunter asked if the final award had been made public. It has not been widely publicised, however there is no guidance from the Scottish Government stating that it should remain confidential.

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Financial Statement

Ellen Archibald outlined the allocations received from Scottish Government (SG) for LDS preparation and programme development which included the extension.

The total allocation has been £54,150 which formed 3 awards of £24,150, £15,000 and £15,000.

To date £38,383 has been reclaimed from SG with £15,000 remaining and still to be claimed for payments made to FV&L LEADER for consultancy support from February 2015 to mid May 2015.

The Chair asked if anyone had any questions in relation to the statement. There was none.

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LAG Membership

The Chair advised that no discussion or actions were necessary as this item had been included as an agenda item at the meeting to follow the AGM.

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Any business of which due notice has been received.

There was no business for which notice had been received.

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Vote of Thanks and Close of Meeting

The Chair again thanked everyone for their input to the AGM and closed the meeting.