

Kelvin Valley & Falkirk LEADER LAG Meeting
Sept 15th 2014 @ 10am, New College Lanarkshire, Kirkintilloch Campus

Present:	Ian Howarth (Chair) David Greer Frances Tonner Jim O'Donnell Robert Hunter Mike Ewart Jimmy Hyslop Katie O'Donnell Frank Beattie Karen Herbert Ian Jarvis	Falkirk Community North Lanarkshire Council East Dunbartonshire Council New College Lanarkshire Falkirk Community CSGNT SNH Scottish Waterways Trust Scottish Enterprise CVS Falkirk Friends of Kelvin Valley
Apologies:	David Tollick Paul Carter	Falkirk Council Kilsyth Community Forum

Item No.	Subject	Action By
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1 **Welcome and Apologies**
 Ian Howarth (chair) welcomed everyone to the meeting and reported on apologies.

2 **Previous Minutes**
 Changes to the previous meeting minutes include the "T" missing from CSGNT and that Karen Herbert's apologies were not recorded for the June 10th LAG Meeting. Minutes approved.

3 **Business Plan/ LDS Update**
 LDS & Business Plan final submissions required by Sept 30th. D. Greer currently awaiting any further comments from LAG. Scot. Govt. have subsequently advised that if any submissions are unsuccessful, opportunity will be provided to amend and resubmit in March 2015.

D.Tollick attended last week's Enterprise workshop. D. Greer reported (via D.Tollick) that changes to LDS are required to reflect the need to co-ordinate investment in 'enterprise' activity with activity currently being delivered through the BG (particularly as 10% of LEADER budget has been set against this).

LAG agreed they were happy for the Business Plan & LDS to be submitted, subject to a few changes already noted.

4 **Procurement of Additional Support**
 Due to the absence of any dedicated KVF LEADER staff, a need for additional development support for the new KVF LEADER Programme had been identified and £15k was approved by the Scot Gov for this to be procured.

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	<p>Further to input from the LAG, 3 potential providers with relevant skills/experience were identified. It was considered that the LAG require approx. 2.5 days support from now until the programme goes live to ensure that this could be effectively developed prior to its launch.</p> <p>2 of the potential providers highlighted that they did not have capacity to provide this level of support (even in partnership). As such, negotiations are currently being undertaken to procure this support from Stirling Council (as only identified potential provider) through capacity available via Forth Valley and Lomond LAG staffing provision.</p> <p>The LAG confirmed that they were happy to support this process as these works would be essential to ensure the effective development of the KVF LEADER Programme.</p>	
5	<p>Lead Body Approval</p> <p>A report seeking approval for Falkirk to be responsible as lead body went to committee for approval, but was pulled from the agenda at the last minute. D. Tollick not in attendance to give an update on the situation.</p> <p>However, D. Greer advised (via D. Tollick) that this will most likely be added to the next Falkirk Committee agenda and LAG should not be overly concerned by this at this time.</p>	
6	<p>Enterprise Workshop Feedback</p> <p>Covered earlier in item #3</p>	
7	<p>AOCB/DONM</p> <p>Visit Scotland has contacted LEADER to enquire about what role they should play within the LEADER programme.</p> <p>KVF Website is to go live and F. Tonner to arrange content management training for the system.</p> <p>Potential LEADER projects that would leverage high levels of match funding were discussed.</p> <p>Friends of Kelvin Valley have been lobbying NLC to review the Kelvin Valley Action Plan</p> <p>DONM – Mon 10th Nov @ 10am in Falkirk CVS, Callendar Business Park. Limited parking passes are available from CVS reception, otherwise park on the road</p>	